

## How to Log in

- Go to www.canadahse.com
  - Click "login to account"

HINT: Our friendly Help Desk is here for you! Ph: (403)253-9584 or (403)219-4792 Email: support@canadahse.com





### This takes you to the Login screen

• Click on "Click Here" beside "Forgot your password?"



www.canadahse.com 235- 17<sup>th</sup> Avenue SE Calgary, AB T2G 1H5 Ph: 403-219-4792 Fax: 403-253-9647 Email: support@canadahse.com 1



#### When you arrive at the Password Reset screen

- Enter your full email address
- Enter the security number that you see
- Click "Go"

SENIMO BY  Containing a password reset link will be senit by our membersh please contact our Help Desk.  Copyright # 2004, 201, 2006, 2007, 2008 Canadian HEE Regin  Senimonal Address:  Description of the senit of	o <b>rd Reset</b> gon with. If it is a valid user ID, an email
Enter the email address that you normally logen with. If it is a valid user ID, an email Containing a password reset link will be sent to you. Logon Email Address: Enter the number that you see below the time Password Goo If you are a new administrator for your membersh please contact our Help Desk. Coordining a password reset link will be sent Containing a password reset link will be sent Logon Email Address:	ord Reset gon with. If it is a valid user ID, an email
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4 4 4 4	
Go	

You will then be greeted with a message that says



## Wait a few moments...check your email

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### Open the Canadian HSE Registry email

• Click on the link to enter your new password

### CanadaHSE password reset

Canadian HSE Registry [system@canadianhseregistry.com]

To: \_\_\_\_\_ @canadahse.com

This is your CanadaHSE password reset ticket.

Click on the following link to enter your new password: https://www.canadahse.com/forgot.php?ticket=3808529

This ticket will remain valid for approximately 48 hours from the time it was issued.

If you need assistance, please call our Help Desk at 403-219-4792 or email support@canadahse.com. Thank you for using the Canadian HSE Registry.

#### A new window will pop up to the Password Reset screen

- Enter your full email address
- Enter a New Password (minimum 8 case sensitive characters)
- Re-Enter Password
- Enter the security number that you see
- Click "Go"

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his will create your new passwo	ord.	
Logon Email Address:	canadahse@cana	dahse.com
New Password:	•••••	(minimum 8 characters)
Re-Enter Password:	•••••	
Enter the number tha	t you see belo	w this line.
9760	9760	
	Go	
Please contact our Help Desk i	f you need assis	tance.

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A message will appear that reads



# Welcome to the Canadian HSE Registry!

You are now able to logon to the system using your full email address and password!

Canad Home of the Ca	a H	<b>SE</b> Registry								
	Home	My Membership	Directory	Guides (	Contact Us	Logon				
SECURED BY RapidSSL 128 bit SSL Security			You mu Logon, Ema	il Address Password	the Canac the Canac : : : : : : : : : : : : : : : : : : :	ed user to lian HSE F Logon rgot your p r that you in Re	go past th Registry 41 assword? u see belo	is point. 13-253-9584 Click Here w this line.		
Terms and Conditions		Copyright	B 2004, 2005, 200	06, 2007, 200	8 Canadian H	SE Registry L	td. All rights re	eserved.		Privacy Policy

\*Do not forget to enter the security number before you click on Login\*

